

NOTICE ON COMPLETING AND SUBMITTING
DISADVANTAGE BUSINESS ENTERPRISE PACKETS:

The Georgia Uniform Certification Application and the Georgia UCP Personal Financial Statement should be completed in blue or black ink, in its entirety, and signed and notarized on each page where indicated.

Although you may put your information in a binder or notebook, please know that it is NOT necessary to do so. The submitted information will be removed and the binder or notebook will be discarded, as our files cannot hold these books.

Please do not place pages of your application packet in plastic protector sheets. They will have to be removed and the plastic sheets will be discarded.

Finally, please be sure to put the information you are submitting in the order requested on the “DBE Uniform Certification Application Supporting Documents Checklist”.

You may bring your application in person to our office or send it through postal mail to:

Disadvantaged Business Enterprise (DBE) Program
Equal Employment Opportunity Division
Georgia Department of Transportation
600 W. Peachtree Street, N.W., 7th Floor
Atlanta, GA 30308

If you have any questions regarding completing your DBE application or the certification process, please contact the Georgia Department of Transportation’s Equal Employment Opportunity (EEO) Division at 404-631-1972. Thank you.