

---Sample of Soil Survey/BFI Consultant Right-of-Entry Letter---

Print Form

Environ. Survey	Consult Environ. Survey
Soil Survey/BFI	Consultant Soil Survey/BFI
Field Survey	Consultant Field Survey
UST/HW Investig.	Consult. UST/HW Investig.

<Date>

<Name>

<Address>

<City, State ZIP>

RE: < Project Information>

Dear <>,

We are requesting your cooperation in our continuing effort to provide a safe and efficient transportation system for the people of Georgia.

Consultant field crews, working for the Office of Materials, will soon be in the vicinity of your property for the purpose of conducting a soil survey necessary for the design of the above mentioned project. This work will consist of using various types of test equipment to determine the type and stability of the soils in the area for the proposed construction of roadways. In some cases, it will be necessary to make test borings using truck or all terrain mounted drill rigs to gather this information. In heavily wooded areas and uneven terrain, some light grading and building of access roads to and around the test site may be necessary, but will be discussed with you prior to entry. Otherwise the work will be done with the least amount of impact to your property as possible.

During the course of our work, it may be necessary for personnel to enter upon your property as provided for by Georgia Law, Code 32-2-2(9) which states: The Department and its authorized agents and employees shall have authority to enter upon any lands in the State for the purpose of making such surveys, soundings, drillings and examinations as the Department may deem necessary or desirable to accomplish the purpose of this title, and such entry shall not be deemed a trespass, nor shall it be deemed an entry which would constitute a taking in a condemnation proceeding, provided that reasonable notice is given the owner or occupant of the property to be entered and that such entry shall be done in a reasonable manner with as little inconvenience as possible to the owner or occupant of the property. Please be assured that this work will be done in a professional manner with as little inconvenience to you as possible.

The identifying information for this project is as follows:

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<Test>

<PI # / Project # / County / Project Description>

The following contact information should be used regarding any questions you have about the project or the work to be performed.

<Name and contact information for: (1) GDOT Project Manager contact name and phone number  
(2) Prime (and Sub if applicable) Consultant performing work contact name and phone number (3) Responsible office for work being performed contact name and phone number>

I sincerely appreciate your cooperation and regret any inconvenience this work may cause.

Sincerely,

<Enter Consultant Representative Name>

<Enter Consultant Representative Title>

<INITIALS>

<CC List: (Area Engineer - MANDATORY) (PM - MANDATORY)>

9/27/11